**Meeting Minutes**

**VRSC – Vermont Residental Service Coordinators**

**11/28/2018**

**Opening**

Meeting called to order by Andrea Dobras at 12:30 pm.

**Present**

Andrea Dobras, Susan Ansiworth – Daniels, Cathie Cassano, Michelle Sweetser, Marianne Almeda, Alyssa Hopewell, Becky Arbella

**Approval of Minutes of Last Meeting**

Last meeting minutes were forwarded online. Minutes were unanimously approved.

**Open Issues**

Due to the untimely passing of President Doug Hemmings, the spot of the Vice President became available, making all officer positions open for a vote:

President Susan Anisworth Daniels – Becky Arbella nominated, Marianne seconded, voting was unanimous

Vice President Becky Arbella – Alyssa Hopewell nominated, Cathie Cassano seconded, voting was unanimous

Treasurer Cathie Cassano – Marianne Almeda nominated, Becky Arbella seconded, voting was unanimous

Secretary Marianne Almeda – Cathie Cassano nominated, Alyssa Hopewell seconded, voting was unanimous

**New Business**

Normally, Doug would send out Membership and Sponsor kits. Susan will do this. Cathie will send out a reminder after February 1st.

Wording was change on the membership form to be more inclusive to those in housing.

VHMA and Cathedral Square are large supporter. All their employees are eligible to attend trainings at no charge. We did not receive sponsorship from them last year (2018), so we will make sure we reach out to them for 2018-2019 fiscal year.

Michelle Sweetser can increase todays fee by $10 and it will count as 2019 dues.

Sponsorship does not need to be members to sponsor a training of meal. Becky will contact other businesses/properties.

Becky to get VNA and Hospice of Southwestern Region of VT address to Susan (7 Albert Cree Drive Rutland VT 05701)

Budget reviewed, fall training/meeting starts new fiscal year. It was agreed to Let VH go until 2019. Andrea and Cathie reminded that Champlain Housing owes for a breakfast sponsorship. Andrea will make change of $200 moving from the sponsorship to membership as we always do for the VHFA funds. Speaker budget was increased over last year to $600, though we may not need it. It was unanimously agreed upon to continue to sponsor scholarships for NERSC, which is greatly needed and appreciated. There is also $100 ear marked for the Vermont Basket for NERSC. Members will try to secure donations for the basket. In the event that addition items are needed, the $100 or portions of will be used. Budget was accepted by Cathie, seconded by Marianne and unanimously accepted.

Vote was made to sponsor a scholarship for NERSC of $450 by Cathie and seconded by Marianne and unanimously in favor.

Becky will send out basket donation request in late February, Items to be brought to the spring training or arrangements made.

NESRC will be held in Cape Cod MA in 2019, Mt Washington NH 2020 and Stowe VT 2021.

It was discussed to remain in current location of So Royalton for trainings and meetings. It was agreed upon that it is the best location financially and logistically.

In reviewing, the reviews of today’s training were mixed, mostly good. It was agreed that Becky will present on Social Isolation for the spring meeting and for the fall training. Shires Housing will again sponsor the breakfast for the spring. Shires Housing SASH Coordinators will present some of their programs to help combat nutrition to include gardening and cooking classes for all ages. They will also provide lunch as part of the presentation for the fall training.

**Adjournment**

Andrea Dobras adjourned the meeting 2:00 pm

Minutes submitted by Becky Arbella