**VRSC MEETING MINUTES**

**OCTOBER 7, 2015, ROYALTON ACADEMY BUILDING, SOUTH ROYALTON, VT**

ATTENDANCE: Leean Lund, Arwen Farrell, Sally Boudreau, Jennifer Hunter, Amy Emerson, Andrea Dobras & Doug Hemmings.

MINUTES: Two changes to March 2015 minutes – Leean’s name misspelled and ending time was 2 pm.

TREASURER’S REPORT: No checking account balance was reported, but the budget was reviewed for the fiscal year 2014-2015 and recommended for the 2015-2016 year. There was a slight variance in the ending amount for year ending September 30, 2015. We went over with the state basket line item for gifts to Andrea, Sam and Liz and we also received less membership income, but higher than expected sponsorship income. For the 2015-2016 budget, there were no changes from the materials presented. Doug made a motion to accept the 2015-2016 budget, Jennifer Hunter seconded and it was passed, all in favor, none opposed.

MEMBERSHIP ISSUES: There was some discussion regarding the concerned of decreased membership due to the VHMA partnership. The group agreed that this is okay since we are still receiving significant membership dues and sponsorship is really where we’ve been successful over the past few years. There needs to be a more refined process for documenting memberships since many are not aware if they are current members or not. Andrea suggested membership cards as a way of keeping people informed and showing proof. She stated that this is what MARSCH is doing and CARSCH is considering. The group decided to give this a try. Andrea will create membership cards and send them to Kathy who will mail them out when membership dues are received. There will be a slight printing expense and postage expense associated with this process. Doug expressed concern about the management of databases - VHFA group, past attendee group and the actual VRSC membership group. It is an ongoing challenge. The membership letter, training information and sponsorship kit will go to all three groups and information such as the minutes will only go to the VRSC member list. Jen pointed out that there is no reason to refer to past members as such and that the only people we should be referring to as members are current paid members.

ELECTIONS: Two positions are up for re-election – Vice President and Treasurer. Doug nominated Kathy Cardiff to remain as Treasurer, Jennifer Hunter seconded, all in favor, none opposed. Jennifer nominated Amy Emerson as VP, Doug seconded, all in favor, none opposed. Brief discussion was had regarding the responsibilities and expectations of VP.

NEXT VRSC TRAINING: Dates of March 23rd and 30th are being held pending a speaker and availability of location. We decided that we would ask Jennifer Kadilak to present a part two session on the mental health training and hoarding would be a potential backup.

Meeting adjourned at approximately 2:00 pm.

Respectfully submitted,

Andrea Dobras, filling in for Anne Duplin